**Quad Counties 4 Kids Board Meeting Minutes**

**Wednesday, January 22, 2025**

**Creston Elementary School – 805 Academic Ave, Creston, IA**

**6:00 PM**

Chairperson Don Gee called the meeting to order at 5:57 PM. with the following members in attendance:

Jen Frederick, Sandra Donaldson, Angie Mullen, Kristina Harris

**Excused Absent:** Al Rusk

**Unexcused Absent:**

**Others Present:** Jenny Robinson (Director); Kristie Nixon (SWCC PAT)

**Public Guests:** None

**Additions/Approval of Agenda**

The agenda for the meeting was reviewed. Will move PD Section/Member Resignation on the agenda with action item. Sandra Donaldson moved that the amended agenda be approved. Kristina Harris seconded the motion, which passed unanimously.

**Professional Development**

Membership resignation as presented by Jim Karp. The board will have six board members. Jen Frederick moved to approve the resignation of Jim Karp, Kristina Harris seconded the motion, which passed unanimously.

**Approval of Minutes of October 23, 2024 Meetings**

The minutes of the October 23, 2024 meeting were reviewed. Jen Frederick moved to approve the minutes as presented. Sandra Donaldson seconded the motion which passed unanimously.

**Public Comments**

No public comments.

**Report from the Finance Committee**

The following is recap of revenue and expenses as listed on the financial report and ledger for FY2025:

* FY2025 Early Childhood: Financial Report and Ledger distributed for review. Total spent $7,606.68 or 14% of funds YTD, with anticipated spend of $45,385.65 or 83%.
* FY2025 School Ready: Financial Report and Ledger distributed for review. Total spent $137,056.67 or 37% of funds YTD, with anticipated spend of $332,557.77 or 90%.

Jen Frederick moved to approve the FY2025 financial reports and ledgers as presented. Kristina Harris seconded the motion which passed unanimously.

Review of current funds, additional $500.00 to SWCC ECE conference for food was reviewed and an amendment to EC fund allocation was presented to fund the Program Appreciation event in May for $5,000 and $19,500 for quality improvement grants. Sandra Donaldson moved to approve the additional funding amendment, Jen Frederick seconded, which passed unanimously.

**Director Report to the Board**

Calendar items were presented to the board for review.

Past events highlighted included Annual Association event and Governor’s Condition of the State Event.

2025 Condition of the State Address review of Governor’s proposal of the launch of new Early Childhood Continuum of Care Grant initiative, fund the $16M grant with existing ECI and federal CCDF Wrap around child care funds through streamlined ECI areas aligned to the new seven behavioral health regions, shifting of $3.6M in existing Shared Visions funding to focus on preschool grants, require Shared Visions programs to participate in SWVPP, Adjust the Shared Visions grant cycles to three years to match the new incentive grant program.

Upcoming Events: SWCC ECE Spring Seminar on March 29, 2025 8:30 am, have 26 signed up.

IAAEYC’s ICC Day at the Capital February 12 7-9 AM.

**FY2025 Mid Year Family Support Review**

Mid-Year family support report summaries were presented for FY2025, which included serving 116 children, 78 families and programs have completed 575 families reported in Daisy program. 32.1% of Caregivers enrolled prenatally and 44.9% were first time caregivers. Daisy reports and SWCC PAT and Ringgold County reports were reviewed by the board. SWCC reported currently recruiting for FT Parent Educator in Union County.

**ECI Board Merger Update**

FY2026 Quad/KFC Board merger was approved by the state ECI board on November 1, 2024. Programs were notified in December.

**RFR Timeline / Committee**

FY2026 RFR timeline was reviewed. RFR will be released March 10, 2025 and will be due April 10, 2025. RFP Committee volunteers include Sandra, Jen, Kristina. Meet week of April 28th for review.

**ECI Audit / Annual Report Update**

FY2023 Audit is still pending at CIJDC with the state.

FY2024 Annual Report was approved in Iowa Grants

FY2025 Mid-Year Financial Report was reviewed by the board.

Sandra Donaldson moved to approve the FY2025 Mid Year financial report as presented, Jen Frederick seconded the motion, which passed unanimously.

**Professional Development**

Conflict of Interest/Code of Conduct policy reminder to review and return annually.

Membership was reviewed. Kristyn Mercer’s term expired 6/30/2024 and she will not be renewing for another term.

**Next Meeting Dates**

The next meeting will be March 26, 2025 at the Creston Elementary School at 6:00 PM. This will be a hybrid meeting. Future meetings include May 28 and June 25, 2025.

**Agency/Community Updates**

Kristie updated the board on the SWCC PAT Quality Endorsement process and shared the Kids Jamboree event in Adams county will be held Monday, April 21st.

**Adjournment**

Sandra Donaldson moved to adjourn the meeting. Jen Frederick seconded the motion, which passed unanimously.

The meeting adjourned at 6:54 PM.

Respectfully Submitted, Sandra Donaldson, Recording Secretary

Jenny Robinson, Director