

Quad Counties 4 Kids Board Meeting Minutes
Wednesday, March 27, 2024
Creston Elementary School – 805 Academic Ave, Creston, IA
6:00 PM (or after the designation meeting)

Chairperson Don Gee called the meeting to order at 6:20 PM. with the following members in attendance: Angie Mullen, Kristyn Mercer, Jim Karp, Jen Frederick, Kristina Harris, Sandra Donaldson

Excused Absent: Al Rusk, Casey Tanner

Unexcused Absent:

Others Present: Jenny Robinson, (Director)

Public Guests: None

Additions/Approval of Agenda

The agenda for the meeting was reviewed. Angie Mullen moved that the agenda be approved. Kristina Harris seconded the motion, which passed unanimously.

Approval of Minutes of January 24, 2024 Meetings

The minutes of the January 24, 2024 meeting were reviewed and correction to Sandra attending the annual conference. Sandra Donaldson moved to approve the minutes as presented with correction. Kristina Harris seconded the motion which passed unanimously.

Public Comments

No public comments.

Report from the Finance Committee

The following is recap of revenue and expenses as listed on the financial report and ledger for FY2024:

- FY2024 Early Childhood: Financial Report and Ledger distributed for review. Total spent \$16,125.29 or 28.22% of funds YTD, with anticipated spend of \$47,625.29 with a carry over of 19.81%.
- FY2024 School Ready: Financial Report and Ledger distributed for review. Total spent \$230,187.15 or 60.6% of funds YTD, with anticipated spend of \$351,181.54 with a carry over of 9%.

Angie Mullen moved to approve the FY2024 financial reports and ledgers as presented. Jen Frederick seconded the motion which passed unanimously.

Director Report to the Board

Calendar items were presented to the board for review.

Spring ECE Conference was not held due to lack of attendance.

Congrats to Jon Beede, in-home provider in Creston for receiving an IQ4K Level 5.

Upcoming events include Parent Café's on Tuesdays in April starting 4/2 5:30-7:00 PM. April is Prevent Child Abuse Awareness month, pinwheels and other PCA activities happening in the counties. April 5 is Wear Blue day. ISU Extension will be holding Color Me Happy provider training on April 8 6-8 PM in Creston. Kids Jamboree in Adams County will be held April 29 4:30-6:00 PM. PCA Iowa Conference will be held on 4/30 and 5/1 at the FFA Enrichment Center in Ankeny. Taylor County baby shower is scheduled for 5/6 2-6:00 PM.

FY2025 ICAP Renewal

FY2025 ICAP renewal for insurance was discussed with an estimated 15% increase.

Jen Frederick moved to approve the FY2025 ICAP Renewal. Kristyn Mercer seconded the motion which passed unanimously.

RFP Committee Meeting

The RFP committee meeting will be held on May 1 at 5:30 PM at the Pizza Rance in Creston. Committee members for FY2025 review include Sandra, Don and Jen.

Quality Improvement Grants

Quality Improvement Grants for child care in-home and center providers will be sent out with a goal due of April 29.

Member Review

Casey Tunner has submitted resignation for board review.

Angie Mulled moved to approve accept the resignation for board member Casey Tunner. Jim Karp seconded the motion which passed unanimously.

Professional Development

Required annual board and director evaluations have been combined and are due April 12.

Tool O is being updated to include funding for housing and wage enhancements.

Next Meeting Dates

The next meeting will be May 29, 2024 at the Creston Elementary School at 6:00 PM. Future meetings include 6/26/2024.

Adjournment

Kristyn Mercer moved to adjourn the meeting. Krisina Harris seconded the motion, which passed unanimously.

The meeting adjourned at 6:45 PM.

Respectfully Submitted,
Jenny Robinson, Director

Sandra Donaldson, Recording Secretary