

Quad Counties 4 Kids Board Meeting Minutes
Wednesday, October 25, 2023
Creston Elementary School – 805 Academic Ave, Creston, IA 6:00 PM

Chairperson Don Gee called the meeting to order at 6:00 PM. with the following members in attendance:
Angie Mullen, Jim Karp, Sandra Donaldson, Kristyn Mercer, Kristina Harris

Excused Absent: Al Rusk, Jen Frederick

Unexcused Absent:

Others Present: Jenny Robinson, (Director)

Public Guests: None

Additions/Approval of Agenda

The agenda for the meeting was reviewed. Angie Mullen moved that the agenda be approved. Sandra Donaldson seconded the motion, which passed unanimously.

Approval of Minutes of August 23, 2023 Meetings

The minutes of the August 23, 2023 meeting were reviewed.

Sandra Donaldson moved to approve the minutes as presented. Angie Mullen seconded the motion which passed unanimously.

Public Comments

No public comments.

Report from the Finance Committee

The following is recap of revenue and expenses as listed on the financial report and ledger for FY2024:

- FY2024 Early Childhood: Financial Report and Ledger distributed for review. Total spent \$6,875.89 or 12.04% of funds YTD.
- FY2024 School Ready: Financial Report and Ledger distributed for review. Total spent \$81,641.42 or 21.56% of funds YTD.

Angie Mullen moved to approve the FY2024 financial reports and ledgers as presented. Sandra Donaldson seconded the motion which passed unanimously.

Board discussed using EC Program funds to pay the registration cost of the ECE Fall Conference for child care providers to help increase provider participation.

Kristyn Mercer made the motion to use \$1,000 EC programming funds for registration of the conference and for snacks for the event, if needed. Jim Karp seconded the motion which passed unanimously.

Director Report to the Board

Calendar items were presented to the board for review.

Highlights included, Child Care Business incentive grant third round available and due November 2. HHS Realignment one page recommendation summary, including reduction of 111 or 43% of boards and commissions. HHS monthly data collection report sent out to child care providers for vacancy and slot availability. Family support professional development available through MIECHV state home visitation program.

Upcoming events include Greater Connections Childhood Development center grand opening on November 1 2:00 PM, Jim Gills Sing-A-Thon for Families and Children on Friday, November 3 6-7:00 PM, and SWCC ECE Training for 6 ECE hours on Saturday, November 4 8:30AM-3:30 PM.

Healthy Child Care Iowa newsletter was distributed to the board.

FY2024 Preschool Scholarship Summary

Board reviewed the FY2024 Preschool Summary. We have partnered with 6 centers for a total of 18 scholarships year to date. In FY2023 we had 39 total scholarships.

By Laws and Policy Amendments

Quad Counties Policies and Procedure committee provided amendments to the policies and bylaws. Board reviewed by-law amendments and summary review and final versions of the amendments to the policies and procedures.

Angie Mullen made the motion to approve the amendments to the Quad Counties policies and bylaws. Sandra Donaldson seconded the motion which passed unanimously.

Community Plan

The Community Plan was reviewed by the board and added items to the SWOT analysis after reviewing the data for each county.

Kristyn Mercer made the motion to approve the revised Quad Counties 4 Kids Community Plan. Angie Mullen seconded the motion which passed unanimously.

FY2023 Annual Report

No updates, still pending at this time.

AECIAB&A

The annual association conference is scheduled for Thursday, November 9, 2023 10:00-3:15 PM at the Hilton Garden Inn in West Des Moines, with a leadership training and social scheduled on Wednesday, November 8. Board designee, Angie Mullen and director are invited to attend. If anyone else on the board would like to attend, let Jenny know.

FY2024 Contract Monitoring

Contract monitoring schedule was reviewed. Site visits will be scheduled with funded programs starting in November. Board members wishing to attend will let Jenny know.

Next Meeting Dates

The next meeting will be January 24, 2024 at the Creston Elementary School at 6:00 PM.

Adjournment

Angie Mullen moved to adjourn the meeting. Kristyn Mercer seconded the motion, which passed unanimously.

The meeting adjourned at 7:00 PM.

Respectfully Submitted,
Jenny Robinson, Director

Sandra Donaldson, Recording Secretary