

Quad Counties 4 Kids Board Meeting Minutes
Wednesday, January 24, 2024
Creston Elementary School – 805 Academic Ave, Creston, IA 6:00 PM

Chairperson Don Gee called the meeting to order at 6:01 PM. with the following members in attendance: Angie Mullen, Jim Karp, Sandra Donaldson, Kristina Harris, Casey Tanner

Excused Absent: Al Rusk, Jen Frederick, Kristyn Mercer

Unexcused Absent:

Others Present: Jenny Robinson, (Director)

Public Guests: None

Additions/Approval of Agenda

The agenda for the meeting was reviewed. Sandra Donaldson moved that the agenda be approved. Jim Karp seconded the motion, which passed unanimously.

Approval of Minutes of October 25, 2023 Meetings

The minutes of the October 25, 2023 meeting were reviewed.

Casey Tanner moved to approve the minutes as presented. Sandra Donaldson seconded the motion which passed unanimously.

Public Comments

No public comments.

Report from the Finance Committee

The following is recap of revenue and expenses as listed on the financial report and ledger for FY2024:

- FY2024 Early Childhood: Financial Report and Ledger distributed for review. Total spent \$13,938.23 or 24.40% of funds YTD.
- FY2024 School Ready: Financial Report and Ledger distributed for review. Total spent \$162,815.25 or 42.99% of funds YTD.

Kristina Harris moved to approve the FY2024 financial reports and ledgers as presented. Jim Karp seconded the motion which passed unanimously.

Director Report to the Board

Calendar items were presented to the board for review.

Highlights included, Fall ECE Conference was well attended with 46 in attendance and several families for the Jim Gill's Sing-A-Long the night before. Association Annual Conference was held in November and attended by director.

Upcoming events include Spring ECE Conference at SWCC, Union ISU Bookshelf program in February, Ringgold County Child Care Kickoff event on Feb 13 in Mt Ayr 5:30 PM. Association Breakfast on the Hill is March 6.

Legislative Timeline and Embrace Iowa information was distributed to the board.

FY2024 Quality Improvement Grants

QI grants were discussed and a motion to offer to child care providers was made by Sandra Donaldson and seconded by Kristina Harris.

FY2024 Family Support Data Summary

Family Support summary data was presented to the board for review for Quarter 1 and Quarter 2.

RFR Timeline / Committee

The RFR Timeline was reviewed by the board. This is the third year of the 3-year RFP process. RFP committee was discussed. Don and Sandra volunteered to be on the committee. Jenny will ask others who are not present, if they do not want to volunteer, Angie Mullen will volunteer.

Sandra Donaldson made the motion to approve the RFP Committee. Jim Karp seconded the motion which passed unanimously.

Quad Counties Designation

Quad Counties is up for the 5-year designation. Designation meeting will be held before the next board meeting at 5:15 pm on Wednesday, March 27. This will be a virtual meeting. Schedule to be sent out to all board members. A review meeting will be scheduled before.

Iowa Grants Reports

FY2024 Mid-year report was completed by the January 15 deadline. FY2023 Annual Report has been approved with no changes for Quad Counties.

Professional Development

Board Orientation will be held for Casey Tanner and Sandra Donaldson.

Next Meeting Dates

The next meeting will be March 27, 2024 at the Creston Elementary School at 6:00 PM or after the designation meeting scheduled from 5:15 pm-6:45 pm.

Adjournment

Jim Karp moved to adjourn the meeting. Krisina Harris seconded the motion, which passed unanimously.

The meeting adjourned at 6:33 PM.

Respectfully Submitted,
Jenny Robinson, Director

Sandra Donaldson, Recording Secretary