

Quad Counties 4 Kids Board Meeting Minutes
Wednesday, May 29, 2024
Creston Elementary School – 805 Academic Ave, Creston, IA
6:00 PM

Chairperson Don Gee called the meeting to order at 6:00 PM. with the following members in attendance:
Angie Mullen, Jim Karp, Al Rusk, Jen Frederick, Sandra Donaldson

Excused Absent: Kristyn Mercer, Kristina Harris

Unexcused Absent:

Others Present: Jenny Robinson, (Director)

Public Guests: None

Additions/Approval of Agenda

The agenda for the meeting was reviewed. Angie Mullen moved that the agenda be approved. Jen Frederick seconded the motion, which passed unanimously.

Approval of Minutes of March 27, 2024 Meetings

The minutes of the March 27, 2024 meeting were reviewed. Jen Frederick moved to approve the minutes as presented. Jim Karp seconded the motion which passed unanimously.

Public Comments

No public comments.

Report from the Finance Committee

The following is recap of revenue and expenses as listed on the financial report and ledger for FY2024:

- FY2024 Early Childhood: Financial Report and Ledger distributed for review. Total spent \$21,478.86 or 37.56% of funds YTD, with anticipated spend of \$47,690.81 with a carry over of 19.82%.
- FY2024 School Ready: Financial Report and Ledger distributed for review. Total spent \$281,456.85 or 74.05% of funds YTD, with anticipated spend of \$351,468.74 with a carry over of 9%.

Angie Mullen moved to approve the FY2024 financial reports and ledgers as presented. Jen Frederick seconded the motion which passed unanimously.

Director Report to the Board

Calendar items were presented to the board for review.

HHS Benefits and Resource Flyer handout

Legislation updates include:

- HF2658 May 1 Extends Child Care Pilot program and half day reimbursement rates for CCA
- SF2251 May 8 Extends eligibility for pregnant women and infants under Medicaid program from 60 days to 12 months of pregnancy eligibility
- HF2672 May 15 Aligns mental health and substance abuse districts

Resources discussed included CCCI, offering Child Care Management system, Financial Management Coaching with technology grants extends with pilot program through June 30, 2025.

CCRR County Data Review

Children at Home Resource

Upcoming events – Legislative understanding virtual webinar held June 10 at 10:00 AM.

Quality Improvement Grant Summary

FY2024 Quality Improvement grants totaled \$18,359.37 with 17 providers awarded. There are 4 others that will be reviewed for approval with extra funding available.

FY2024 Budget Amendment

Director presented request of a stipend reduction to director's benefits of \$142.93 for FY2024.

Al Rusk moved to approve the FY2024 reduction of stipend request as presented. Angie Mullen seconded the motion which passed unanimously.

Fiscal Agent/EOR Agreement

FY2025 Fiscal Agent and Employer of Record was reviewed to continue with Central Iowa Juvenal Detention.

Jen Frederick moved to approve CIJDC as fiscal agent and EOR. Angie Mullen seconded the motion which passed unanimously.

FY2025 RFP Funding Recommendations

RFP Committee met on May 6 and presented the FY2025 RFP recommendations. Recommendation proposal spreadsheet and budget was presented to the board for review for the \$356,217 allocated funding for Quad Counties 4 Kids with estimated carry over funds total of \$385,217.

Angie Mullen moved to approve FY2025 proposed budget as presented. Al Rusk seconded the motion which passed unanimously.

Quad Counties Designation Summary

Designation summary was presented to the board for review, which will be reviewed at the State ECI meeting on June 7. Note name correction for Jim Karp.

FY2025 Board Meeting Schedule/Board Member Review

FY2025 board meeting schedule was reviewed.

Meetings for FY2025 include: 8/28/2024, 10/23/2024, 1/22/2025, 3/16/2025, 5/28/2025, 6/25/2025.

Al Rusk moved to approve FY2025 board meeting schedule. Angie Mullen seconded the motion which passed unanimously.

Board Reviewed board member terms that expire on 6/30/2024 include Angie Mullen, Al Rusk, Jen Frederick, Jim Karp and have agreed to serve another term as a board member. Krystyn Mercer has declined and her term will end 6/30/2024.

Sandra Donaldson moved to approve the renewal of terms for Angie Mullen, Al Rusk, Jen Frederick and Jim Karp and term expiring for Krysten Mercer. Angie Mullen seconded the motion which passed unanimously.

Board assignments for FY2025 will include Don Gee as Chair, Jim Karp as Vice-Chair, Sandra Donaldson as Secretary, and Finance Committee includes Don Gee and Jim Karp.

Al Rusk moved to approve roles assigned for FY2025. Jen Frederick seconded the motion which passed unanimously.

Professional Development

Annual Board/Director evaluation summary was presented and reviewed by the board.

Next Meeting Dates

The next meeting will be June 26, 2024 at the Creston Elementary School at 6:00 PM. Future meetings include 8/28/2024.

Adjournment

Jen Frederick moved to adjourn the meeting. Jim Karp seconded the motion, which passed unanimously.

The meeting adjourned at 6:29 PM.

Respectfully Submitted,
Jenny Robinson, Director

Sandra Donaldson, Recording Secretary